



# Central Area

FEBRUARY 2011

**National Association of Educational Office Professionals  
Kansas, Iowa, Missouri, Indiana, Nebraska, Illinois**

## Burnt Biscuits, By Lisa Morehouse, CEOE

### Inside this issue:

Central Area Retreat	2
Meet Your Central Area State Presidents	2
Central Area Scholarship Information	3
Email Tips	3
Important Dates to Remember	3
Missouri Highlights	4
Kansas Highlights	4
Illinois Highlights	5
Indiana Highlights	5
Nebraska High-NAEOP Election	6
It's All About Choice	6
NAEOP Listserv	7
NAEOP Members Only Website	7
2011 NAEOP Conference	7
NAEOP Affiliation	8
From Your Central Area Director	8

**CHALLENGES!** Many of our associations are facing challenges with declining membership and interest in serving in the association. This is happening at the local, state and national levels. One of my goals is to work to improve membership and participation by making sure that all events we plan are a professional and rewarding experience for those who choose to participate. By doing this, we hopefully will start to gain more interest and increase participation from our members.

I'd like to share a small story with you that I have shared with some of you in your newsletters. I think you'll find it very thought provoking.



The title of this little story is: **Burnt Biscuits.**  
*When I was a kid, my mom liked to make breakfast food for dinner every now and then. And I remember one night in particular when she had made breakfast after a long, hard day at work. On that evening so long ago, my mom placed a plate of eggs, sausage and extremely burned biscuits in front of my dad. I remember waiting to see if anyone noticed! Yet all my dad did was reach for his biscuit, smile at my mom and ask me how my day was at school. I don't remember what I told him that night, but I do remember watching him smear butter and jelly on that biscuit and eat every bite!*

*When I got up from the table that evening, I remember hearing my mom apologize to my dad for burning the biscuits. And I'll never forget what he said: "Honey, I love burned biscuits."*

*Later that night, I went to kiss Daddy good night and I asked him if he really liked his biscuits burned. He wrapped me in his arms and said, "Your Momma put in a hard day at work today and she's real tired. And besides - a little burnt biscuit never hurt anyone!" The End*

After reading that email, I thought about what it meant. As I have moved through my life, I have found that life is full of things that don't always turn out right. It is full of imperfect things and imperfect people. There are many things I'm very good at and there are things I'm not so good at. I forget birthdays, anniversaries and more... just like everyone else. But just think...if we can learn to accept each other's faults and if we choose to celebrate each other's differences, we will have discovered one of the most important keys to creating a healthy, growing, and lasting relationship with others.

To understand and accept...this is the basis to help relationships succeed. Whether it is with a boss, co-worker, spouse, or a friend; if you take the time to understand and accept, I believe you'll find a relationship that exists because you didn't let a burnt biscuit become a big deal! As members of our local, state and national associations, I encourage you to work at understanding and celebrating differences in your groups this year. Take time to welcome all imperfections and watch how much you end up strengthening your foundation. What a terrific way to start the year and grow our membership at all levels!

One of my hot buttons is communication. I believe that we can't solve problems, we can't grow and we can't motivate without strong communication. From today forward, I promise I will work diligently to communicate with you. I welcome your questions, suggestions and howdy doo's anytime. My contact information is listed on the last page. Together we will tackle the issues. Email or call anytime! Oh, and don't forget to "Please pass me a biscuit, and yes, the burnt one will do just fine!"



*Happiness is not based on possessions, power or prestige, but on relationships with people you love and respect.*

## Central Area Retreat    March 18-20,2011    Columbia, MO

As you were notified in early January, we will not be having the 2011 Central Area Professional Development Day. Instead we are going to hold a Central Area Retreat, March 18-20, in Columbia, Missouri.

In making the decision to hold this retreat, I communicated with members of the NAEOP board seeking their input and advice. It became quite clear that Central Area is not the only area nor is Indiana the only state facing membership participation and number issues. This is an issue that all of our associations are feeling; local, state and national.

The items to be discussed will include the following:

- ◆ Membership numbers at the local and state levels
- ◆ State Conference attendance numbers
- ◆ Central Area Professional Development Day ideas

I have also asked NAEOP President Kathy Lech to attend this retreat also. She will be conducting several workshops during the retreat that will help us generate ideas and a plan of action.

Please understand that this event is not intended to be a conference. It will be a working retreat that will involve long discussions, a lot of listening and major brainstorming. I am asking those who attend to come with their "blinders" off and their thinking caps on! We will need to be prepared to think outside the box. This will be an intense brainstorming session with the goal of generating and creating an entire realm of new possibilities and ideas.

I have asked that each of the Central Area states have their President and President Elect attend this retreat. I have encouraged them to bring any members along who are interested in forming this great "think tank" of brain power to help us start rebuilding our associations.

Debbie Geib from Missouri, graciously offered to have the retreat in Columbia, MO. Her Deputy Executive Director has offered a meeting room at her Columbia office free of charge. There is a Drury Inn located right next to their office that offers a hot breakfast along with evening drinks and snacks as part of their package.

I will be emailing location and lodging details as well as the tentative agenda by the end of the week. It is my intent to start the event on Friday afternoon and end on Sunday morning so that you can return home at a decent time on Sunday.

I would also like to make a personal request to each member of Central Area. This retreat cannot be successful without your input. We need to hear your ideas, suggestions and thoughts on ways to generate involvement, participation and passion. Your perspective and insight is welcome, needed and wanted!

Please send me your input via email prior to the retreat. (Any information shared will not include names.) My email is: [Imoreho@lps.org](mailto:Imoreho@lps.org).

Although there is disappointment in not being able to gather with all of you for CAPDD, I am excited about the potential to work on a solution. I am passionate that a solution will be found through working together!



## Central Area Leadership

STATE	OFFICE	NAME	TERM of OFFICE	EMAIL
Missouri	President	Becky O'Riley	Nov 2011 - Nov 2012	<a href="mailto:beckyoriley@waynesville.k12.mo.us">beckyoriley@waynesville.k12.mo.us</a>
Kansas	President	Debbie Hetrick	July 2011 - June 2012	<a href="mailto:dhetrick@usd343.org">dhetrick@usd343.org</a>
Illinois	President	Nancy Van Vickle, CEOE	July 2011 - June 2012	<a href="mailto:nancyv@danville.k12.il.us">nancyv@danville.k12.il.us</a>
Indiana	President	Kim Parthun	July 2011 - June 2012	<a href="mailto:kparthun@lsc.k12.in.us">kparthun@lsc.k12.in.us</a>
Nebraska	President	Diane Wasser, CEOE	July 2011 - June 2012	<a href="mailto:dwasser@unl.edu">dwasser@unl.edu</a>
Nebraska	Central Area Director	Lisa Morehouse, CEOE	July 2010 - July 2012	<a href="mailto:Imoreho@lps.org">Imoreho@lps.org</a>
Minnesota	Advisor	Sharon Griffiths, CEOE	July 2010 to July 2012	<a href="mailto:sandgriff@hotmail.com">sandgriff@hotmail.com</a>

## Central Area Scholarship Information

For the past several years, Central Area has been working to establish a scholarship for children or grandchildren of active, life or retired members of NAEOP. The value of this scholarship will be a minimum of \$250 awarded to the recipient of the **Member Dependent Scholarship**.



**Applications must be postmarked no later than March 15, 2011.**

You may obtain a scholarship application form from your State President or by emailing Scholarship Committee Chairman, Martha Carson, CEOE. Her email is: [marthavcarson@aol.com](mailto:marthavcarson@aol.com).

## Email Tips By Lisa

From our personal lives to our professional lives, technology plays a prominent role day in and day out. In the office professional's day, e-mail tends to help and hinder our work flow.

As office manager of the Human Resources department I have the mixed blessing of receiving all emails that are addressed to the Human Resources department. Having the opportunity to read and respond to hundreds of e-mail a week, I have come across several e-mail tips and hints which help me manage my e-mail more effectively. Maybe some of them will help you.

**Subject Line:** Never leave the subject line blank. It is a simple courtesy to tell your reader what information you're delivering. This also helps your reader manage their e-mail more effectively.

**"10-Minute E-mail Rule:** If it takes you longer than 10 minutes to compose your message, it's probably too long. Messages that take more than 10 minutes to write are probably better delivered via a memo or a report.

**E-mail Signature:** Do you have your contact information at the bottom of your business e-mails? List your name, title and contact information on all e-mails. Most programs have an "automatic signature" that you can create to appear on all e-mails. This saves the recipient valuable time if they need to contact you.

**Location of E-mail Reply:** Do you ever get a reply to your e-mail and you can't find what they wrote? You have to scroll all the way to the bottom of the e-mails before you find it. There is a setting on all e-mail formats that will always put the reply at the "top" of every e-mail you respond to.

**"EOM":** Have you ever received an e-mail with a message in the subject line followed by EOM in parenthesis? The letters stand for "end of message" and you do not have to open the e-mail. This allows you to deliver a message quickly and saves the recipient time also. An example might be: **Meeting is at 9am on 8/8/07. (EOM)**. It's just a quick easy way to communicate the little messages.

**E-mail Phone Messages:** This works great for an office receptionist or anyone that has to take phone messages. Keep an active e-mail window open. As the caller gives information, type it in the e-mail. After completing the call, verify the information and determine the priority of delivery. If it needs to be hand delivered right away, print the e-mail message on one side used paper. (This automatically has the date and time the message was taken and who took the message.) If it is a message that is not time sensitive and can actually be e-mailed, type the words "Phone Message" in the subject line of the e-mail, complete the e-mail and hit the SEND button. Keep in mind, this method is not good if the message is time sensitive.

**ALL CAPS:** WHEN E-MAIL FIRST CAME OUT WE WERE TAUGHT THAT TYPING IN ALL CAPS IS LIKE SHOUTING TO SOMEONE WHEN YOU ARE TALKING. HOWEVER, IT ALSO MAKES YOUR MESSAGE MUCH HARDER TO READ. So let up on the shift key and make your message come across quiet and clear!



## Important Dates to Remember

**March 15, 2011**

**March 18-20, 2011**

**May 15, 2011**

**July 18-22, 2011**

**Central Area and NAEOP Awards and Scholarships Due**

**Central Area Retreat**

**PSP Application Deadline**

**NAEOP Annual Conference—Charleston, South Carolina**



## Missouri Highlights

The Missouri Association of Educational Office Professionals members held its 71<sup>st</sup> Annual Fall Convention in Blue Springs. Annette Miller and Iris Maxwell co-chaired this event with help from many of our members. "Back 2 Basics #2" was the theme of the convention with eight hours of professional development being offered.

Membership is an issue of concern in Missouri just as it is in many other states. We presently have 135 members. We challenged our District Directors to increase membership in their districts by 10 new members. The District Director or team that achieves the highest number of new members by one week prior to the spring workshop will receive a \$50 WalMart gift card given personally by 2009-10 President Debbie Geib. The announcement of the winning District Director will be made at the Spring Workshop.

Our Spring Workshop will be held at the Lodge of Four Season, Lake of the Ozarks, on April 7-9, 2011. Check out our website at [www.maeop.net](http://www.maeop.net) for more details on this workshop.

Our members donated to the Buddy Backpack Program during our 2010 Spring Workshop. Items collected helped elementary schools provide snacks and other food items to students when school is not in session (weekends and holidays).

At the fall convention our project was to donate to the Salvation Army or the Community Services League to help provide items for their food banks. My Presidential Project was to again make sure students did not go without food and were not hungry by donating to the Central Missouri Food Bank to help purchase items for the Buddy Backpack Program.

I'm excited that our MES Newsletter is going well and reaching members and others with news about our local associations and useful information that pertains to our members jobs. Past copies of the newsletters can be found on the website.

It has been a great year for me as president and I look forward to helping the association move forward to bigger and better things under the leadership of Becky O'Riley and her board.

Debbie Geib, CEO  
2011-2012 MAEOP Past President



## Kansas Highlights

What can I say? We have a great association and I have been blessed with a wonderful board to work with this year. We, like many other associations, are struggling with attendance at our conferences and participation by members. We just completed our fall conference. I was discouraged by the low turnout – only 18 members which included 6 retirees. At our conferences, our retirees have the option of attending our classes but usually do special tours and activities during class times. The possibility of hosting only one conference per year was raised again at our executive board meeting at fall conference. This is something that we don't want to do, but with school budgets being cut and more districts not paying for professional development for their staff, we may have to. We have combined board positions due to the lack of members willing or unable to take a position. This has created more work for some, but I think has also helped us as far as organization and getting tasks done in a timely fashion.

On the positive side, we were very happy to have NAEOP President Kathy Lech as a presenter for our morning session at our fall conference. She gave an excellent presentation and I would highly recommend her to anyone who is looking for a presenter for their activity.

Our afternoon sessions were presented by Mark Musson and Bruce Scott of Prepaid Legal Services and Rod Spangler with American Fidelity. These gentlemen are vendors in my district and volunteered their time and services to our conference. American Fidelity also

donated \$250 towards our conference expenses – something which helped out immensely. Also, our members donated school supplies which I delivered to our Pre-K to 1<sup>st</sup> grade elementary. Our members were very generous and the supplies were very welcomed.

My President-Elect, Debora Jensen, and I started the planning for our spring conference weeks ago. I look forward to this conference and seeing Debora installed as the next KAEOP President. I know that she will do a wonderful job. Our conference dates are April 14<sup>th</sup> to 16<sup>th</sup> at the Clarion Hotel in Manhattan, Kansas. Please watch our website, [www.kaeop.org](http://www.kaeop.org), for information on classes and registration. We would love to see members of other associations at our conference!

Debbie Hetrick  
2010-11 KAEOP President



## Illinois Highlights

Illinois Association of Educational Office Professionals celebrated its 70<sup>th</sup> birthday in 2010. We were first organized as the Illinois Association of School Educational Secretaries by seventeen school secretaries who met in the Illinois Education Association Building in Springfield, Illinois, on December 27, 1940. Our first president was Charlotte Meyer who served from 12/1940 to 12/1941. IAEOP has had 35 presidents and we currently have a membership of 389. We hold two conferences each year, one in the Spring and one in the Fall.

Eleven IAEOP members attended the National Conference in Kansas City, Missouri. Jackie Voorhees, Sherry Fletcher, Dena Henricks, Inez Wishard, Ruth Burgess, Thelma Webber, Nancy Van Vickle, Denise Struve, Nancy Harrington, Ellen Flynn, Martha Carson and Janet Godfrey, all representatives throughout the state of Illinois. Jackie Voorhees was our state coordinator for the conference and was in charge of the Installation Banquet. Jackie did a wonderful job! Thelma Webber and Carole Carnaghi (who was not able to attend) coordinated Illinois' part of the hospitality room. Several of our attendees worked at the registration table, and the retiree's tables. The conference was enjoyed by all members in attendance...including three husbands.

The IAEOP Fall Conference was held on October 15—October 17 Eastland Suites in Urbana, Illinois. About 40 people registered for the conference. Paula Bender was our conference coordinator, program chairman was Naomi Fettes, registration chairman was Mitzy Widebeck, inspiration chairman was Martha Carson, retiree chairman and Friday night chairman was Thelma Webber and decorations were from the Danville AEOP. We had a great keynote speaker, Topper Steinman, who is a counselor and consultant from Champaign, IL. His topic was No More "Just a ...." – The Art of Communication. Afternoon workshops included a presentation by Paul Parise, an IMRF representative speaking about Illinois Municipal Retirement Fund, the pension plan for many of our public schools and a presentation by Ms. Janice McAteer, Director of Development, Developmental Services Center in Champaign, IL speaking about serving people with disabilities. Liz Sexson presented a program for the Professional Standards Program during Friday evening for those working on the PSP certification. During our luncheon, the Newsletter Award was presented by Donna Steckling to Monica Hamilton, editor of the Kankakee-Iroquois Connection. Entertainment for our banquet was presented by Champaign Centennial High School Orchestra and Director Dr. Rodney Mueller. IAEOP's second Distinguished Service Award was presented

to our very deserving, Thelma Webber. Thelma has worked so hard for IAEOP, having served as President, other offices and on many committees. She not only gives her time to IAEOP but to many other community groups. Thelma is a delightful, wonderful, giving person and those are just a few words to describe her.

Five of our IAEOP members left the conference on Sunday afternoon and headed for Peoria, Illinois to the Illinois Principal's Association conference. We volunteer to help with their registration at the conference and during the second day of their conference we, again help with registration, and work in various jobs in their exhibit hall. We have a good time doing this and receive recognition by the IPA. We are planning, for their next year's conference, to put together our brochure and conference information for the principals to take back to their office staff.

Our listserv for email information to our members is up and running well. Paula Bender, immediate past president, had as one of her goals during her term of office, to try to go "green" for as much of our communication as she could. Paula has been working very hard to accomplish this and has almost 200 members on our listserv. We recently sent the information out to our members about the Central Area Professional Development Day and the National Conference for 2011. We use the list serve to distribute information about our members, what our associations are doing and IAEOP business or to direct members to check our website when the newsletter is ready or when our conference registration forms are available.

We have a great website! Check out [iaeop.com](http://iaeop.com). We have our newsletters available on it, our conference information, pictures from past conferences, award applications and lots of other information. Thanks to Ruth Burgess for keeping our website up to date!

Nancy Van Vickle, CEO  
2011 IAEOP President



## Indiana Highlights

Hello from the great Hoosier state, Indiana! My name is Kim Parthun and I am the current president of the Indiana AEOP. This year the Indiana AEOP has set its sights on finding ways to begin rebuild our membership.

We were disappointed that we were unable to host the 2011 Central Area conference this year.

Like many associations we have experienced a drop in participation and membership that in part is due to budget cuts and financial constraints, but we are confident that we can turn things around.

We have a dedicated team of officers, as well as active and retired members who have had to get a bit creative in filling our state offices;

some of us are repeat office holders, but we are willing, adaptable and striving to make it work!

We hope to attend the Central Area Retreat in March to gain insight and ideas on revitalizing the membership base at the local and state levels.

Kim Parthun  
2010-2011 IAEOP President



## Nebraska Highlights

NEOPA was founded in 1964 and has a current membership of 171. We hosted our first NAEOP National Conference in 1980 and since then have co-hosted in both Colorado and Missouri in 2008 and 2010 respectively.

Our logo is the shape of a wheel to represent our pioneer spirit and belief that we can accomplish our goals as our ancestors did in settling Nebraska. NEOPA is the hub and the spokes are our membership proving with networking we can all roll to success.

We hold two events every year; one in the spring, which is our annual conference and the other a fall workshop. Nebraska is proud to have had three "NAEOP Professionals of the Year" and three "Administrators of the Year." We are very proud of our membership and the support we receive from our employers and the State of Nebraska.

On a personal note, I have worked for the University of Nebraska Agricultural Economics Department since 1986. I am currently the office assistant to four faculty members and also coordinate a Distance Education program called GPIDEA/Ag\*IDEA.

I have been married to my husband Mike for 33 years. We have three children, Tonia, Anthony and Chris; one daughter-in-law, Amanda; one granddaughter, Charlotte and a granddaughter on the way in May. We own and operate a concrete construction business and enjoy gardening, fishing and now spoiling our granddaughter in our spare time.

Dianne Wasser, CEOE  
NEOPA President  
dwasser@unlnotes.edu



## NAEOP 2010 Election Results

We are extremely proud to congratulate two of our very own Central Area Members elected to the NAEOP board in December!

Three cheers and a hearty shout out to Lola Young and Theresa Cote! We're very proud of you!

President Elect: Lola Young, CEOE (NE)  
Secretary/Treasurer: Theresa Cote, CEOE (KS)

In addition, the following NAEOP members were elected to serve on the 2011-2012 NAEOP Board.

Vice President:	Cathy Eberle (NY)
Mid-Atlantic Area Director:	Wanda Lowe, CEOE (VA)
South Central Area Director:	Maryann Hollingsworth, CEOE (TX)
Southeast Area Director:	Patricia Stelmach, CEOE (KY)
Southwest Area Director:	Sherry Hubbard (AZ)

## It's All About Choice!

**It's all about CHOICE!** I recently came across the following article that really hit home with me. It helped me realize that we do have a say in how our day goes! We do have a choice! Take a moment and think about it....then you decide what **choice you will make as you start each day!**

I woke up early today, excited over all I get to do before the clock strikes midnight. I have responsibilities to fulfill today. I am important. My job is to choose what kind of day I am going to have.

Today I can complain because the weather is rainy or I can be thankful that the grass is getting watered for free.

Today I can feel sad that I don't have more money or I can be glad that my finances encourage me to plan my purchases wisely and guide me away from waste.

Today I can grumble about my health or I can rejoice that I am alive.

Today I can lament over all that my parents didn't give me when I was growing up or ...I can feel grateful that they allowed me to be born.

Today I can cry because roses have thorns or I can celebrate that thorns have roses.

Today I can mourn my lack of friends or I can excitedly embark upon a quest to discover new relationships.

Today I can whine because I have to go to work or I can shout for joy because I have a job to do.

Today I can complain because I have to go to school or eagerly open my mind and fill it with rich new tidbits of knowledge.

Today I can murmur dejectedly because I have to do housework or I can feel honored because the Lord has provided shelter for my mind, body and soul.

Today stretches ahead of me, waiting to be shaped. And here I am, the sculptor who gets to do the shaping.

What today will be like is up to me. I get to choose what kind of day I will have!

What do you choose?  
I choose to have a GREAT DAY!



## NAEOP Listserv—What is this?

Just what is the NAEOP listserv and what does it do for you? The NAEOP listserv is an internet tool that allows a group of “like” individuals to communicate ideas, thoughts and suggestions to each other. For example, you may wonder how someone at another educational setting handles irate parents or you might wonder if other offices have a dress code. A listserv offers you the opportunity to communicate with other members on this list.

NAEOP has created a listserv for YOU—the member. To become a part of the NAEOP listserv, go to the [www.naeop.org](http://www.naeop.org). Click on

“Mailing List” on the left hand side of the NAEOP home page and sign up! Once you have signed up, you will receive periodic emails with questions and information that may be of interest to you.

If you would like to share an idea or seek input and ideas from other members, send an email to: [naeoplist@naeop.org](mailto:naeoplist@naeop.org). The request will be reviewed by the NAEOP office and then posted to the listserv.

If you have questions about the listserv, contact Debbie Bucy at the NAEOP Office at: [naeop@naeop.org](mailto:naeop@naeop.org) or call 316-942-4822.

## Members Only Website

Do you find yourself looking for the latest NAEOP applications or the by-laws? Go to the NAEOP website at [www.naeop.org](http://www.naeop.org) and you will be able to access a page titled: “**Members Only**”.

Click on this section in the left hand column. Sign in using the following information: “User Name” is **naeop**. The “Password” is **vault**.

Listed below are some of the items you will find on this web page. Take a few minutes to discover what information is located on the NAEOP website.

We are also excited to let you know that we are in the process of updating and redesigning our website. Stay tuned for website details in a future newsletter.

You will find the following applications on the “Members Only” page:

- ◆ Louise Henderson Nelson Award Website Award
- ◆ Rachel Maynard Award for Excellence in Communication
- ◆ Student Scholarship Applications
- ◆ Member Scholarship Applications
- ◆ Educational Office Professional of the Year
- ◆ Administrator of the Year

Other information to be found in the Members Only page

- ◆ PSP Survey
- ◆ NAEOP By-Laws
- ◆ NAEOP Foundation By-Laws

## 2011 NAEOP CONFERENCE—CHARLESTON, SOUTH CAROLINA

Make plans now to attend NAEOP 2011 in Charleston, SC, because we are making BIG plans for your visit! We have arranged awesome speakers as keynotes, as well as, for the Institute and Briefings. Take this opportunity to explore a beautiful, historic city deep in the heart of the south and experience the local charm and customs, dine on southern favorites and some of the best seafood in the world, all while you learn and laugh with NAEOP.

The Embassy Suites, Airport/Convention Center will be our host hotel and is attached to the Charleston Area Conference Center. All rooms are two room suites that include microwave, refrigerator, coffee makers, and sleeper sofas. Rooms are \$145.00 per night. A cooked to order free breakfast buffet is offered every morning. (Area and Council Breakfasts will now be Area and Council “meetings” so you can eat your free breakfast before you go to the meeting.) The Embassy also includes the complimentary manager’s reception in the evenings.

The hotel provides free transportation to and from the airport and the nearby Tanger Outlets and parking is free! The hotel and Charleston Convention Center are located approximately 12 miles from Historic Downtown Charleston. Member and Guest registration will include free shuttle service to the downtown area on specified days.

Be prepared to learn, laugh and live life to the fullest in historic Charleston, South Carolina, in 2011. Be sure to start planning now so you can take advantage of the *Cruise to the Bahamas* that will follow the conference leaving from the Charleston Port. Bring your family and make this a relaxed vacation following the conference.

For more information regarding the South Carolina Conference, check the following sources:

- ◆ Winter 2011 *NES Connector*
- ◆ NAEOP Website: [www.naeop.org](http://www.naeop.org)
- ◆ Donna Lazar, CEOE, Conference Chairman
- ◆ Email: [lazardl@spart5.k12.sc.us](mailto:lazardl@spart5.k12.sc.us)



## A Little Bit of This and A Little Bit of That.. Lines from Lisa



### Central Area Retreat

I am very excited by the response from members that are planning to attend the retreat and those that emailed to say they wished they could attend. I am also excited because I heard from members that are fairly new to Central Area and NAEOP. They want to learn more. Several of them are going to be able to join us at the Retreat! This is one of the key ingredients we are going to need to start to turn things around. This is a step in the right direction.

### Central Area Newsletter

Up until now, I have communicated with you via email. I had never created a newsletter and for reasons too ridiculous to spell out, I kept putting off learning how to do one. Finally I decided it was time.....I said to myself...."What's your problem kid?" You can do this!"

So I called my good friend Deb Ryan and asked her if she would be willing to "teach me" how to create a newsletter. And you know it was kind of like learning to ride a bike. The earlier attempts I had made by myself resulted in quite a few crashes! But ever patient, holding my bike seat and running along beside me, Deb managed to help me down the road! Once I started pedaling....I was ready to go! Special thanks to Deb for running by my side and to my advisor Sharon Griffiths and President Lech for serving as my proof readers.

I would love to have your suggestions, articles and pictures to include. I will try to put one out every 4-6 weeks. Stay tuned for future issues!

### Central Area Treasurer

I am happy to announce that I have appointed Theresa Cote as our Central Area Treasurer. We will be working with the State Presidents to establish guidelines for this appointed position. These will be presented via email to the members for suggestions and feedback.

### Central Area Scholarship

Another new item for Central Area is the Central Area Member Dependent Scholarship. More information is found in this newsletter. You can contact Martha Carson at: [marthacarson@aol.com](mailto:marthacarson@aol.com) if you have questions.

### PSP Information

President Lech asked me to serve as the PSP Chairman this year. I am excited to tell you that NAEOP had 132 members apply for PSP certification since the first of the school year. Central Area had five members that received certification. I want to encourage each of you to consider getting your Professional Standards Certification. Watch future issues for more information on PSP.

### My Contact Information

I hope you will contact me with your questions, ideas, suggestions and thoughts pertaining to Central Area, PSP, NAEOP or your local and state associations. My contact information is listed on page 2. I am here to work with you and for you.

*Lisa*

Lisa Morehouse, CEOE  
NAEOP Central Area Director

## NAEOP Affiliation

It is important that your local and state associations remember to affiliate with NAEOP. Each association president received information on affiliation by now. If you have not submitted your affiliation, I encourage you to do so as soon as possible. By affiliating early, you will be kept up to date on the latest information coming from the NAEOP office.

There is an electronic renewal form available on its website at: <http://www.naeop.org/affiliates.htm>. The form is highlighted in blue near the middle of the page. You can fill the form out online and submit it electronically or print the form and mail it to NAEOP. Questions about the process can be directed to: Jenny Jackson the NAEOP Affiliate Coordinator. Email: [affiliates@naeop.org](mailto:affiliates@naeop.org); Phone: 316-942-4822 (ext 130).