

APPLICATION FOR THE DISTINCTION OF CERTIFIED EDUCATIONAL OFFICE EMPLOYEE

Reply to: NAEOP PSP Registrar
Professional Standards Program
National Association of Educational Office Professionals
P.O. Box 12619
Wichita, KS 67277-2619

Mail this application and \$55 to the NAEOP PSP Registrar at the above address. Make checks or money order payable to the National Association of Educational Office Professionals. VISA, Mastercard & Discover are accepted.

THIS FORM MUST BE TYPED.

Date _____ Membership Number _____ (See membership card or recent mailing label)

Name of Applicant _____ Previous Name(s) (if applicable) _____ (Name as you wish it to appear on the PSP Certificate)

Address _____ Mailing Address _____ City _____ State _____ ZIP+4 _____

Work Phone (____) _____ Home Phone (____) _____ FAX (____) _____

Email Address _____

The distinction of Certified Educational Office Employee (CEOE) requires attainment of the Advanced III, Option, certificate; or Associate Degree certificate or higher under Option II. Applicant must be a member of NAEOP.

Present Certificate Level _____ Option _____ Date on Certificate _____

If paying application fee by credit card, please insert information at the bottom of the form.

For Office Use Only

Request is: [] approved [] not approved

Remarks:

Date _____ NAEOP PSP Registrar

Name on Credit Card _____ Credit Card: [] Visa [] MasterCard [] Discover

Credit Card Number _____ Expiration _____

Signature _____

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