

2019 NAEOP CONFERENCE



July 16-20, 2019
Boise, Idaho

Members of the Idaho AEOP are excited to host the 2019 NAEOP Annual Conference in Boise, Idaho. The Riverside Hotel located at 2900 Chinden Boulevard, Boise, ID, will be host to this event.

The Riverside Hotel is conveniently and centrally located just off the connector into downtown Boise and Boise Towne Square Mall. The hotel offers complimentary Wi-fi, 46-inch flat screen television, coffee maker with coffee and tea, microwave and refrigerator along with other amenities in each room.

Making Reservations:

Individuals seeking reservations should call **The Riverside Hotel** at 208-343-1871. Request reservations under the group name: **“NAEOP Annual Conference”** with the dates desired. Make sure to call before **Wednesday, June 12, 2019**, to receive the special group rate. Room rates are \$120 for king single rate, \$130 for king double rate, \$130 for 2 queen single and double rate, \$140 for 2 queen triple rate and \$150 for 2 queen quad rate.

BUSINESS CENTER – Whether you just need to check into the office once or twice, the hotel has everything you need to have an office away from your office. Workstations, printer, copier, scanner fax machine, audio/visual and telecommunications equipment... it’s all here, along with high-speed internet access and complete postal and shipping services. The business center also features a small library and board games if you need to pass a little time. Anything else you need? Just ask at the front desk.

AIRPORT SHUTTLE – Need a ride to the airport? We will always guarantee a ride to and from the airport. Let us know when you need to go, and our driver will be happy to assist you with our complimentary shuttle. Driver not available? We will make sure you get to the airport anyway. If you would like a ride someplace else, we would be delighted to arrange for a taxi service or to make recommendations concerning your transportation needs.

PARKING – Complimentary parking is available for all registered hotel guests. The hotel cannot be responsible for damage or loss to vehicles on hotel property. For long-term parking arrangements, please inquire at the Front Desk.

CONFERENCE ACTIVITIES

Inspiration: An inspiration will be held Sunday, July 14 from 9:00 – 9:45 am.

Summit Classes: The NAEOP Summit classes (formerly Institute) will be held Monday, July 15 and Tuesday, July 16 from 8:00 am - 5:00 pm. The Summit registration fee will be \$65 for half day. Participants will receive 4 clock hours of education credit for each half day course toward PSP. Lunch is included when registering for a full day of Summit classes.

Breakout Sessions: Breakout sessions are mini-workshops presented on a wide range of subjects and will be held on Tuesday, July 16, Wednesday, July 17 and Thursday, July 18. In-service points may be earned toward Professional Standards Program (PSP) certification. To register, indicate your breakout session choices on the registration form.

First Timers Reception: The NAEOP Membership Committee invites you to attend the First Timers Reception, Monday, July 15, 6:00 – 7:00 pm. If you are a first-time conference attendee, you are considered a “first timer.” Check the box on the registration form to indicate you are a first-timer. You won’t want to miss this event which will be an opportunity to meet other first timers, receive information on conference details, as well as meet your mentor for a personal overview on the conference.

Opening Session/Keynote Presenter/Flag Ceremony: The opening general session will be held on Wednesday, July 17 from 8:00 – 10:30 am. During this time the state flags will be posted along with roll call from each state. Please wear either your state attire, or something patriotic to this event. Our keynote speaker will show us how to “Rediscover What Makes You Shine” in her presentation.

Hospitality: A schedule of when the Hospitality Room will be open is included in the Schedule At A Glance. Make time to visit the Hospitality Room and get a chance to visit with other members from around the US and sample some wonderful treats.

Advisory Council: Our Advisory Council meeting will be held Thursday, July 18 from 8:00 – 11:00 a.m. and is open to all conference attendees. However, only delegates are permitted to take part in the discussions and voting. Observers are encouraged to attend and see the process and discussion of voting on agenda items submitted by local and state affiliates.

Exhibit Area: The Exhibit Area is the place to visit to purchase your tickets for state baskets in addition to items on the NAREOP tables, Foundation tables and other outside vendors. The exhibits will be open during the Meet & Greet on Tuesday, July 16, 5:30 – 7:00 pm; Wednesday, July 17, 1:00 – 5:00 pm; and Thursday, July 18, 8:00 am – until noon. Exhibit drawings will take place at noon with announcements posted and announced at the Council Luncheons.

Meal Selections: Meal functions are available to all attendees. Please indicate on your conference registration your selection for each meal. If you fail to mark your choice, you will be given selection “A.”

Area Meeting Brunch, Wednesday, July 17, 10:45 am – 12:45pm: English Muffins topped with scrambled eggs and melted cheddar cheese served with bacon or sausage, breakfast potatoes and fruit cup, coffee and tea.

Awards Banquet Buffet, Wednesday, July 17, 6:30 – 9:00 pm: Spanish Ham Croquettes, salmon wrapped around fresh asparagus baked in savory saffron broth, mixed greens with assorted dressings, fruit salad with honey lime dressing, Shepherd's bread with butter, Spanish rice, red beans, Gypsy's Sleeve Dessert, tea and coffee.

Council or NAREOP (Retirees) Lunch, Thursday, July 18, 12:00 – 2:00 pm: Idaho Baked Potato Bar: Mixed greens with assorted dressings, baked Idaho potatoes, beef tips in demi-glace sauce, broccoli and cheddar cheese sauce, grated cheddar cheese, crumbled bacon bits, sour cream, butter, assorted rolls and butter, chef's dessert display, tea and water.

Installation Banquet, Friday, July 19, 12:30 – 2:30 pm:

- A. Filet mignon with port wine demi-glace
- B. Halibut grilled with lemon chive sauce

Both entrees served with Caesar Salad, smashed red jacket potatoes, asparagus and sautéed fresh vegetables, rolls and butter, chocolate decadence bombe cake, tea and coffee.

Attire: Business attire is appropriate for all daytime sessions. For the Awards and PSP Banquet, PSP recipients often wear formal or semi-formal attire; other attendees dress in like fashion or wear business attire. The Installation Banquet is Sunday best dress.

Hotel Restaurant Options

From poolside cocktails in the summer to live music in Boise's premier listening room, The Riverside Hotel proudly offers a wide range of options for dining and entertainment.

THE RIVERSIDE GRILL

The full service and locally sourced restaurant is open daily from 6:00am—11:00pm. Breakfast is offered from 6:00am—11:00am Monday through Friday, with signature breakfast buffet, a menu of freshly prepared breakfast choices and a full coffee and espresso bar featuring locally roasted Dawson Taylor coffee. An all-day menu is available from 11:00am—11:00pm and offers a selection of delicious sandwiches, soups, salads, pastas, small plated appetizers and entrees. They gladly accommodate those with food allergies and sensitivities and offer an assortment of gluten free options.

The signature breakfast buffet is available Monday through Friday from 6:00am—11:00am and from 6:00am—1:00pm on the weekends. The weekday breakfast buffet selection includes made-to-order omelets, fresh-baked cake donuts with glazes, scrambled eggs with cheddar, breakfast potatoes, our signature caramelized pepper bacon and so much more. The weekend brunch buffet includes the addition of bottomless mimosas, a prime rib and glazed ham carving station, desserts and live music. Located across from the front desk in the main lobby, next to BAR365.

GRAND BREAKFAST BUFFET

Breakfast gives you an excellent reason to rise and shine. You'll find exceptional coffee and gourmet teas to get your motor running, as well as a range of healthy options like granola,

yogurt, fruits and cereals—even some sweet treats—to give you what you need to take you through your busy day. After all, this is the most important meal of the day!

Daily Breakfast.....6:00am to 11:00am

Daily Lunch and Dinner.....11:00am to 11:00pm

Saturday and Sunday Brunch.....6:00am to 1:00pm

Available, 6:00 am – 11:00 am Mon-Fri, 6:00 am – 1:00 pm Sat & Sun.

BAR365

Open 7 days a week / 365 day a year, with a local musician playing most evenings BAR365 is a great place to unwind after a long day. Open from 4:00pm—close daily. Order an appetizer from the bar menu and enjoy a house specialty cocktail while listening to a local musician, or while watching the game. Located across from the Front Desk in the main lobby, next to The Riverside Grill.

THE SAPPHIRE ROOM

Boise’s premier listening room is the best kept secret between Austin and Portland. With available seating for 170 guests, a state of the art sound and lighting system, clear sight lines of the stage from any corner of the room and regular performances by local and touring artists, this room is the gem of local music lovers. The Sapphire Room offers a full-service bar with small plates and appetizers menu during every performance. Located in the front lobby area, next to the grand staircase.

SANDBAR

This outdoor patio bar and grill is located along the Boise Greenbelt and the Boise River. Open seasonally from mid-May through October. Lunch and dinner are served daily from 11:00am—10:00pm. The Sandbar offers locally sourced fresh, grilled cuisine and a full-service bar with specialty cocktails and the area’s best selection of local draft beer. Enjoy live music on the Sandbar stage every evening and all-day Friday, Saturday and Sunday. The Sandbar menu is offered poolside for all Riverside Hotel guests. Located on the north side of the hotel property next to the fitness center.