

NAEOP WEBINAR REGISTRATION FORM

Registrant Information:

Registrant Name _____ Membership # _____
(First) (Last) (CEOE)
Mailing Address _____
City _____ State _____ Zip _____
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Full Registration:

(Full registration includes six one hour webinars, handouts where applicable, links to webinars after live presentations, and PSP credit.)

Registration	Fee	Amount	Time of Session (choose one)	
Full Registration—Member	\$150	\$ _____	EST 12-1 pm _____	EST 2-3 pm _____
Full Registration—Non-member	\$200	\$ _____	EST 12-1 pm _____	EST 2-3 pm _____

Webinar presentations and dates: Challenging the Educational Office Professional

September 27, 2017 Creating and Delivering Highly Effective Presentations
October 11, 2017 Effective Leadership for the Educational Office Professional
November 8, 2017 Networking Strategies
January 17, 2018 Managing Up
February 7, 2018 Excel - Advanced Tips and Tricks
March 28, 2018 Google Forms

Participants will receive 6 hours of PSP Educational Credits for successfully completing the series and will receive a certificate at the end of the series. Webinars will be offered with a minimum of twenty participants per session. Each session will be presented at least one time during the date shown unless otherwise notified.

Payment Method (All fees are payable in U.S. dollars):

TOTAL FEES \$ _____

Copy of Purchase Order is attached
 Enclosed is a check or money order payable to NAEOP
 *Credit Card Number _____ Exp. Date _____ Security Code _____ Billing Zip Code _____
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**Please note: a \$5 convenience fee is applied to all credit card transactions.* Signature _____

Return completed form and payment to: NAEOP | 1841 S Eisenhower Ct. | Wichita, KS 67209
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