



LEARN Initiative

An informational newsletter for new members to help unlock the keys to the National Association of Educational Office Professionals (NAEOP)

How Can I Get Involved with NAEOP When I Don't Attend the Conference?

Attending the NAEOP Annual conference is not the only way to be involved with NAEOP.

- Read the minutes of the NAEOP Board of Directors meetings and annual conference in the member's section of the NAEOP website (posted in the Members section of the NAEOP website: <https://naeop.org/members-section.html>)
- Read the Advisory Council booklet and contact your affiliate delegate, Area Director, Council Chairman, or other board member to share your thoughts on the agenda items (posted in the Members section of the NAEOP website: <https://naeop.org/members-section.html>)
- Nominate members for awards
- Get appointed to a NAEOP committee by contacting a committee director and serve throughout the year
- Encourage dependents to apply for scholarships
- Apply for scholarships to help with your educational expenses
- Volunteer to be on a standing committee by contacting the chairman: <https://sites.google.com/naeopboard.org/standingcommittees/home>
- Enroll in the NAEOP webinar series
- Volunteer to be a webinar presenter
- Present a Tuesday's Tip
- Join and be active in your local or state association
- Enroll in the Professional Standards Program and earn your certification
- On the NAEOP website, under "Programs," check out the Professional Development opportunities that are available for affiliates. At a reasonable cost, national speakers can present a program that will give your members a taste of what conferences are all about by attending your local or state conference.
- Reach out to your Area Director, Council Chairman or any member of the NAEOP Board of Directors at any time if you have questions or suggestions. They love to hear from you!

Many of us struggle with finances to attend the NAEOP Annual Conference. There are some resources available to you through NAEOP. NAEOP has a lay-away plan where you can save money for conference attendance which can be accessed with this link: [https://www.naeop.org/files/conference/2019%20Conference%20Lay-A-Way%20Application%20\(PDF%20Fillable\).pdf](https://www.naeop.org/files/conference/2019%20Conference%20Lay-A-Way%20Application%20(PDF%20Fillable).pdf).

The NAEOP Foundation has a reimbursement scholarship for \$500 for conference expenses, as well as a reimbursement to attend the Summit and Breakout sessions (information in Members Area of NAEOP website).

Committees available to join through NAEOP: (elected at conference or appointed)

Advisory Council & Affiliations

Awards

Bylaws

Long Range Planning

Membership

Nominations & Elections

Professional Development

Professional Standards Program (PSP)

Publications & Public Relations

Scholarship

Special Projects

Foundation: Liaison Committee

Foundation: Fundraising Committee

Mission: The mission of the Association is to provide professional growth through leadership, education, achievement, recognition, and networking opportunities for educational office professionals

Join us on Social Media:



Get connected with members!

Learning never takes a break—check out these helpful websites:

- [Jurassic Parliament - Mastering meetings using Robert's Rules](#)
- [Toastmasters International -Home](#)
- [Topic | Craig Freshley](#) - Good Group Decisions
- [InspireYourPeople.com](#) - Motivational Books, Videos, and Gear
- [Create Easy Infographics, Reports, Presentations | Piktochart](#)
- [23 More Words and Phrases You No Longer Need | Grammarly](#)
- [USPS.com®](#) - ZIP Code™ Lookup
- [The Leadership Challenge | Resources for the Leadership Development Professional](#)
- [Bob Tiede | Leading With Questions | Home](#)

Be sure to visit our website: <https://naeop.org>