

APPLICATION FOR APPROVAL OF INSERVICE TRAINING PROGRAM

Reply to: NAEOP PSP Registrar
521 First St., PO Box 10
Milford, NE 68405

Date _____

Approval for Inservice Training credit in the Professional Standards Program is outlined below. A maximum of 30 hours may be earned in an approved program. This form may be submitted by the chairman of the inservice training program or may be submitted by an individual prior to participation. IF THIS REQUEST IS APPROVED, A CERTIFICATE OR STATEMENT OF SUCCESSFUL COMPLETION MUST BE SUBMITTED WITH FORM IIa. PLEASE COMPLETE ELECTRONICALLY AND PRINT.

Name of Applicant _____

Address _____ City, State, ZIP+4 _____

Email Address _____

Phone _____

INSTRUCTIONS: Whenever possible, attach a brochure, letter, or statement outlining the activity or program.

1. Organization or association sponsoring program _____

2. Name of program _____

3. Date of program _____

4. Time of program _____

5. Number of hours _____

6. This activity will benefit an educational office professional for the following reasons:

For Office Use Only

The above course is: approved for _____ inservice hour(s) to be used on Form IIIa
 not approved

Remarks: _____

Date _____

NAEOP PSP Registrar _____